

# Property Inspection Notification

Date: [Insert Date]

To: [Tenant's Name]

Address: [Tenant's Address]

Dear [Tenant's Name],

This letter serves as a formal notification that a property inspection will be conducted at your residence on [Insert Date] at [Insert Time]. This inspection is part of our regular maintenance and safety checks to ensure the property is in good condition.

Please ensure that the premises are accessible and that any pets are secured during the inspection. If the scheduled time is not convenient for you, please contact us at [Contact Number] or [Email Address] to arrange another time.

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Position]

[Company/Agency Name]

[Contact Information]