

Notice of Power Supply Disruption

Dear [Customer Name],

We are writing to inform you of an upcoming power supply disruption that is scheduled to occur on [Date] from [Start Time] to [End Time]. This disruption is necessary to facilitate essential maintenance work on our electrical infrastructure.

We understand that this may cause inconvenience and we appreciate your understanding and patience during this time. Our team will work diligently to complete the work as quickly and efficiently as possible.

If you have any questions or concerns, please do not hesitate to contact our customer service team at [Customer Service Phone Number] or [Email Address].

Thank you for your cooperation.

Sincerely,
[Your Name]
[Your Position]
[Company Name]
[Contact Information]