

# Business Acquisition Proposal

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Position]

[Recipient's Company]

[Recipient's Address]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to formally propose a potential acquisition of [Recipient's Company Name]. After conducting thorough research and analysis, I believe that combining our strengths and resources can lead to mutual benefits and substantial growth in our respective markets.

Our company, [Your Company Name], has shown significant growth in the [Your Industry] sector, with an annual revenue of [Your Revenue] and a dedicated team of [Number of Employees]. We are particularly impressed by [specific strengths of Recipient's Company], which align well with our strategic goals.

We propose to engage in negotiations to explore the possibility of acquiring [Recipient's Company Name]. We believe this acquisition could enhance operational efficiencies, expand market reach, and create added value for both parties.

I would appreciate the opportunity to discuss this proposal in greater detail. Please let me know your availability for a meeting at your earliest convenience.

Thank you for considering this proposal. I look forward to the potential of working together.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]