

Temporary Internet Service Suspension Notice

Date: [Insert Date]

To: [Customer Name]

Address: [Customer Address]

Dear [Customer Name],

We are writing to inform you that due to [reason for suspension, e.g., maintenance, non-payment], your internet service will be temporarily suspended starting from [start date] until [end date].

We understand that this may cause inconvenience, and we appreciate your understanding as we work to resolve this matter. Your account will remain active, and services will be restored automatically after the suspension period.

If you have any questions or concerns, please contact our customer service at [customer service phone number] or [customer service email].

Thank you for your cooperation.

Sincerely,

[Your Company Name]

[Your Company Contact Information]