

Internet Downtime Notification

Dear [Recipient's Name],

We want to inform you that there will be a scheduled internet downtime on [Date] from [Start Time] to [End Time].

This downtime is necessary to perform essential maintenance and upgrades to our network systems.

We apologize for any inconvenience this may cause and appreciate your understanding as we work to enhance our services.

If you have any questions or concerns, please do not hesitate to contact us at [Contact Information].

Thank you for your patience.

Sincerely,
[Your Name]
[Your Position]
[Your Company]