

# Notice of Broadband Service Disruption

Date: [Insert Date]

Dear [Customer Name],

We are writing to inform you about a temporary disruption to your broadband service due to [briefly explain reason, e.g., "planned maintenance," "unforeseen technical issues," etc.]. We understand how important connectivity is to you, and we sincerely apologize for any inconvenience this may cause.

## Details of the disruption:

- **Start Date and Time:** [Insert Date and Time]
- **Expected End Date and Time:** [Insert Date and Time]
- **Impact Area:** [Describe area affected]

Our team is working diligently to resolve the issue as quickly as possible. We appreciate your patience and understanding during this time.

If you have any further questions or require assistance, please do not hesitate to contact our customer support at [Insert Contact Information].

Thank you for your understanding.

Sincerely,

[Your Company Name]

[Your Company Contact Information]