

Congratulations on Your Bonus Reward!

Dear [Employee's Name],

We are pleased to inform you that you have been awarded a bonus in recognition of your exceptional performance and contributions to the team.

Your bonus amount is [Bonus Amount]. This reflects our appreciation for your hard work, dedication, and commitment to excellence.

Thank you for your valuable contributions, and we look forward to your continued success with [Company Name].

Best regards,

[Your Name]

[Your Position]

[Company Name]

[Date]