

Temporary Road Closure Notification

Date: [Insert Date]

To Whom It May Concern,

We would like to inform you that [Name of the Road] will be temporarily closed starting from [Start Date] to [End Date] due to [reason for closure, e.g., construction, maintenance, etc.].

The closure will affect the area between [specific points or landmarks], and we advise all motorists and pedestrians to seek alternative routes during this period.

We apologize for any inconvenience this may cause and appreciate your understanding and cooperation.

If you have any questions or require further information, please contact us at [Contact Information].

Sincerely,

[Your Name]

[Your Position]

[Your Organization]