

Permanent Road Closure Notification

Date: [Insert Date]

Dear [Recipient's Name],

We are writing to inform you that due to [reason for road closure, e.g., ongoing construction, repairs, etc.], [Road Name] will be permanently closed to traffic starting from [Closure Start Date]. This decision has been made in the interest of public safety and infrastructural improvement.

The affected area includes [specific locations or landmarks], and alternate routes will be [briefly outline alternate routes, if applicable]. We encourage all residents and commuters to plan their travel accordingly.

For any inquiries or further information, please contact [Contact Person's Name] at [Contact Number] or [Email Address].

Thank you for your understanding and cooperation.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Contact Information]