

# Thank You for Your Generous Donation!

Date: [Insert Date]

[Donor's Name]

[Donor's Address]

Dear [Donor's Name],

On behalf of [Your Organization's Name], I would like to extend our heartfelt gratitude for your generous donation of [Insert Donation Amount] received on [Insert Donation Date]. Your support is critical to our mission of [Briefly Describe Your Organization's Mission].

Thanks to your kindness, we are able to [Describe What the Donation Will Support]. Your commitment to our cause makes a meaningful difference in the lives of [Describe Beneficiaries].

We are pleased to inform you that your donation is tax-deductible to the extent permitted by law. Please keep this letter for your records as our Tax ID number is [Insert Tax ID Number].

If you have any questions, feel free to contact us at [Insert Contact Information]. We look forward to your continued support.

Thank you once again for your generosity!

Sincerely,

[Your Name]

[Your Title]

[Your Organization's Name]

[Your Organization's Address]

[Your Organization's Phone Number]

[Your Organization's Email Address]