

Parking Ticket Review Request

Date: [Insert Date]

[Your Name]

[Your Address] [City, State, Zip Code]

[Email Address] [Phone Number]

[Parking Authority Name] [Parking Authority Address] [City, State, Zip Code]

Dear [Parking Authority/Officer's Name],

I am writing to formally request a review of parking ticket number [Ticket Number], which was issued to my vehicle on [Date of Ticket] at [Location of Ticket]. I believe this ticket was issued in error due to [brief explanation of your reason for contesting the ticket].

Attached are any relevant documents, including photographs, receipts, or witness statements that support my claim.

I respectfully request that you review my case and consider waiving or reversing the fine associated with this parking ticket.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]