

Parking Ticket Explanation

Date: [Insert Date]

To Whom It May Concern,

I am writing to formally contest parking ticket number [Insert Ticket Number] issued on [Insert Issue Date] at [Insert Location].

Upon receiving the ticket, I was surprised as I believed I had parked in accordance with the parking regulations. I would like to provide the following explanation:

[Insert brief explanation of circumstances, such as unclear signage, emergency situation, etc.]

Attached are copies of any relevant documentation, including photographs that support my case. I kindly request a review of this ticket and hope for a favorable resolution.

Thank you for your attention to this matter. I look forward to your response.

Sincerely,

[Your Name]

[Your Address]

[Your Contact Information]