

Monthly Tuition Fee Statement

Date: [Insert Date]

To: [Parent's Name]
[Parent's Address]
[City, State, Zip Code]

Dear [Parent's Name],

This is to inform you of the monthly tuition fee for [Student's Name] for the month of [Month/Year]. Below are the details:

Description	Amount
Basic Tuition Fee	#[Amount]
Additional Fees	#[Amount]
Total Amount Due	#[Total Amount]

Please ensure that the payment is made by the due date of [Due Date]. For any questions or concerns, feel free to contact us at [School's Contact Information].

Thank you for your continued support and cooperation.

Sincerely,
[Your Name]
[Your Position]
[School Name]
[School Contact Information]