

# Foreclosure Alert Notice

Date: [Insert Date]

To: [Property Owner's Name]

Address: [Property Owner's Address]

City, State, ZIP: [City, State, ZIP]

Dear [Property Owner's Name],

This letter is to inform you that our records indicate outstanding property taxes on your property located at [Property Address]. As of the date of this notice, your account shows an unpaid balance of [Insert Amount].

Please be advised that failure to settle this debt within [Insert Time Frame] may result in foreclosure proceedings against your property. It is crucial that you take immediate action to avoid further legal measures.

If you have already made a payment or believe this notice to be in error, please contact our office at [Insert Phone Number] or [Insert Email Address] as soon as possible.

We strongly urge you to address this matter promptly.

Thank you for your attention to this urgent issue.

Sincerely,

[Your Name]

[Your Title]

[Your Company/Organization]

[Contact Information]