

Partnership Effectiveness Analysis

Date: [Insert Date]

To: [Partner's Name]

From: [Your Name]

Subject: Partnership Effectiveness Analysis

Dear [Partner's Name],

I hope this letter finds you well. As part of our ongoing efforts to enhance our collaboration, we have conducted an analysis of our partnership's effectiveness over the past [insert timeframe].

Summary of Findings

1. Key Achievements: [List key achievements]
2. Areas for Improvement: [List areas for improvement]
3. Recommendations: [List recommendations]

We appreciate the value you have brought to this partnership and believe that addressing the identified areas will significantly contribute to our mutual success.

Let us schedule a meeting to discuss these findings in detail and strategize on the next steps. Please let me know your availability for the coming weeks.

Thank you for your continued partnership.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]