

Debt Repayment Arrangement Confirmation

Date: [Insert Date]

To: [Debtor's Name]

[Debtor's Address]

Dear [Debtor's Name],

We are writing to confirm the details of your debt repayment arrangement as discussed during our recent communication.

Debt Amount: [Total Debt Amount]

Payment Plan: [Description of the repayment plan, including payment amounts and frequency]

Start Date: [Start Date of Payments]

Due Date for Each Payment: [Due Date]

Please ensure that payments are made according to the agreed schedule to avoid any additional fees or penalties.

If you have any questions or need further assistance, feel free to contact us at [Contact Information].

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Company Address]

[Company Contact Information]