

Debt Settlement Approval Letter

Date: [Insert Date]

To: [Debtor's Name]

Address: [Debtor's Address]

City, State, Zip: [Debtor's City, State, Zip]

Dear [Debtor's Name],

We are pleased to inform you that your debt settlement proposal has been approved. Below are the agreed-upon terms:

Settlement Details:

- **Original Debt Amount:** \$[Original Amount]
- **Settled Amount:** \$[Settled Amount]
- **Payment Plan:** [Describe Payment Plan]
- **Due Dates:** [List Due Dates]
- **Final Payment Date:** [Final Payment Date]

Please ensure that all payments are made according to the terms outlined above. Upon receipt of the final payment, we will consider your debt settled in full and will provide a written confirmation.

If you have any questions or need further assistance, please do not hesitate to contact us at [Contact Information].

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Company Contact Information]