

Admission Notification

Date: [Date]

Dear [Parent's Name],

We are pleased to inform you that your child, [Child's Name], has been successfully admitted to [School/Institution Name] for the academic year [Year].

We were impressed by [Child's Name]'s achievements and are excited to welcome them to our school community.

Please find enclosed details regarding the enrollment process, important dates, and orientation sessions.

We look forward to seeing you and your child at our orientation event on [Orientation Date].

Congratulations once again!

Sincerely,

[Your Name]

[Your Position]

[School/Institution Name]

[Contact Information]