

Job Offer Acceptance

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Employer's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Subject: Acceptance of Job Offer

Dear [Employer's Name],

I am writing to formally accept the job offer for the position of [Job Title] with [Company's Name], as outlined in the offer letter dated [Offer Date]. I am excited to join the team and contribute to the company's success.

As discussed, my starting salary will be [Salary Amount] with a start date of [Start Date].

Thank you once again for this incredible opportunity. I look forward to working with you and the team.

Sincerely,

[Your Name]