

Dear [Recipient's Name],

I hope this message finds you well. I am writing to request a detailed breakdown of the shipping costs for our recent international shipment. We would like to understand the various components that contribute to the overall shipping expense.

Please provide us with the following information:

- Base shipping cost
- Handling fees
- Customs fees
- Insurance charges
- Any other applicable fees

Your assistance in this matter would be greatly appreciated, as it will help us make informed decisions regarding our future shipments.

Thank you for your attention to this request. I look forward to your prompt response.

Best regards,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]