

# Request for Quote: International Shipment

Date: [Insert Date]

To: [Recipient's Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

[Country]

Dear [Recipient's Name],

I hope this message finds you well. We are planning to ship goods internationally and would like to request a quote for your services.

## Shipment Details:

- Item Description: [Description of items]
- Weight: [Total weight]
- Dimensions: [Dimensions of the items]
- Origin: [Pickup location]
- Destination: [Delivery location]
- Preferred Shipping Method: [Air/Sea/Road]
- Estimated Departure Date: [Date]

Could you please provide us with a detailed quote, including shipping costs, estimated delivery time, and any other relevant information?

We appreciate your prompt response as we aim to finalize our shipping arrangements soon.

Thank you for your assistance.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]