

# Media Coverage Application

Date: [Insert Date]

[Your Name]

[Your Title]

[Your Organization]

[Organization Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

## **To: [Media Outlet Name]**

[Media Contact Name]

[Media Contact Title]

[Media Outlet Address]

[City, State, Zip Code]

## **Subject: Request for Media Coverage of Charity Fundraiser**

Dear [Media Contact Name],

I hope this message finds you well. I am writing on behalf of [Your Organization] to request media coverage for our upcoming charity fundraiser, [Event Name], which will take place on [Event Date] at [Event Location]. The event aims to [briefly explain the purpose of the fundraiser].

We expect attendees from the local community, including [mention any notable guests or participants], and aim to raise [state fundraising goal]. Your coverage would greatly enhance our outreach and contribute to the success of this important cause.

We would be delighted to provide you with any additional information you may need, including interviews with organizers or attendees, press releases, and promotional materials. We hope you will consider supporting our initiative by covering this meaningful event.

Thank you for your time and consideration. We look forward to the possibility of working together to promote [Event Name] and support [mention the cause/beneficiary].

Sincerely,

[Your Name]

[Your Title]

[Your Organization]