

# Inquiry About Publishing Rights

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Date]

[Recipient Name]

[Company/Organization Name]

[Company/Organization Address]

[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. I am writing to inquire about the publishing rights for [specific work, e.g., "my manuscript titled 'XYZ'"].

As I am considering various publishing options, I would like to clarify the rights associated with your publication. Specifically, I would appreciate information on:

- The type of rights you acquire (e.g., exclusive, non-exclusive)
- The duration of these rights
- Any territorial restrictions
- Provisions for reversion of rights

Your guidance will greatly assist me in making an informed decision about the publication of my work.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]