

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Claims Department Name]

[Insurance Company Name]

[Insurance Company Address]

[City, State, Zip Code]

Dear [Claims Department Name],

I hope this message finds you well. I am writing to request information regarding the timeline for the adjudication of my accident claim (Claim Number: [Insert Claim Number]).

As you are aware, my claim was submitted on [Insert Date of Submission] and I would like to understand the current status and expected timeframe for a decision.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]