

Date: [Insert Date]

Dear [Recipient's Name],

I hope this message finds you well. I am reaching out to request your feedback regarding my leadership performance over the past [specific time period]. Your insights are invaluable to my professional growth, and I would greatly appreciate any observations you may have regarding my strengths and areas for improvement.

Specifically, I am interested in your thoughts on the following aspects:

- Communication effectiveness
- Decision-making skills
- Team collaboration
- Problem-solving abilities

Please feel free to provide additional comments or suggestions you believe might assist me in enhancing my leadership capabilities.

Thank you for your time and support. I look forward to hearing your thoughts.

Sincerely,

[Your Name]

[Your Position]

[Your Contact Information]