

Request for Group Travel Pricing Options

Date: [Insert Date]

To: [Travel Agency Name]

Address: [Travel Agency Address]

Email: [Travel Agency Email]

Dear [Travel Agency Contact Name],

I hope this message finds you well. I am reaching out on behalf of [Your Organization/Company Name] as we are planning an upcoming group trip and would like to explore pricing options for our travel arrangements.

Details of the trip are as follows:

- **Destination:** [Insert Destination]
- **Travel Dates:** [Insert Travel Dates]
- **Number of Participants:** [Insert Number of Participants]
- **Preferred Accommodation:** [Insert Accommodation Preferences]
- **Transportation Requirements:** [Insert Transportation Needs]

We would appreciate if you could provide us with various pricing options, including any group discounts or special packages available. Additionally, please include information about terms and conditions, deposit requirements, and cancellation policies.

Thank you for your assistance. We look forward to your prompt response.

Sincerely,

[Your Name]

[Your Position]

[Your Organization/Company Name]

[Your Contact Information]