

Inquiry for Group Travel Rates

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Recipient's Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to inquire about group travel rates for a trip we are planning for [Number of People] from [Departure City] to [Destination] on [Travel Dates]. We are interested in accommodations, transportation, and any packages that you may offer for group travel.

Could you please provide information on the following:

- Group rates for transportation
- Accommodation options
- Available packages and discounts
- Any additional services or amenities

We would appreciate any brochures or information you can share regarding this inquiry. Thank you for your assistance, and I look forward to your prompt response.

Best regards,

[Your Name]