Loan Eligibility Inquiry

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email]
[Your Phone Number]

[Lender's Name]
[Bank Name]
[Bank Address]
[City, State, Zip Code]

Dear [Lender's Name],

I am writing to inquire about my eligibility for a personal loan with [Bank Name]. I am interested in understanding the requirements and the application process.

My current financial situation includes:
- Monthly Income: [Insert Income]
- Current Employment Status: [Insert Employment Status]
- Credit Score: [Insert Credit Score] (if known)
- Existing Debts: [Insert Details]

Please let me know the necessary steps I need to take and the documents required for this inquiry. I am looking forward to your prompt response.

Thank you for your assistance.

Sincerely,
[Your Name]