

# **Inquiry About Custom Product Features**

Date: [Insert Date]

To: [Recipient's Name]

Company: [Company Name]

Address: [Company Address]

Email: [Recipient's Email]

Dear [Recipient's Name],

I hope this message finds you well. My name is [Your Name], and I represent [Your Company/Organization Name]. We are currently exploring options for custom products that align with our specific needs.

I am writing to inquire about the features available for your custom products. Specifically, we are interested in understanding:

- Customization options available
- Minimum order quantities
- Pricing structure for large orders
- Lead times for production and delivery
- Any additional services offered (e.g., design support, packaging options)

We believe that your offerings could be a great fit for us, and we would like to gather more information to evaluate our possibilities moving forward.

Thank you for your time and assistance. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Phone Number]

[Your Email Address]