

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Architect's Name]

[Firm's Name]

[Firm's Address]

[City, State, Zip Code]

Dear [Architect's Name],

I hope this message finds you well. I am reaching out to inquire about your architectural design fees for an upcoming project I am considering. I am interested in understanding the structure of your fees, including any initial consultations, design phases, and additional services you may offer.

Additionally, it would be helpful to know if there are any standard rates or if fees vary depending on the scope and complexity of the project.

Thank you for your time, and I look forward to hearing from you soon.

Sincerely,

[Your Name]