

# Inquiry Regarding Aid Eligibility

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Recipient's Name]

[Title]

[Organization Name]

[Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to inquire about the eligibility requirements for [specific aid or scholarship name] offered by [organization]. I am currently [briefly describe your situation, e.g., a student, a parent, etc.], and I would like to understand the necessary criteria to qualify for assistance.

Could you please provide detailed information on the following:

- Eligibility criteria
- Application process
- Deadline for application submissions
- Any other relevant information

Thank you for your assistance. I look forward to your prompt response.

Sincerely,

[Your Name]