

# Software Licensing Inquiry

Date: [Insert Date]

To: [Recipient Name]

[Recipient Title]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. I am writing to inquire about some specific aspects of our software licensing agreement regarding [Software Name].

Here are the questions I would like clarification on:

1. What are the terms for renewal of the license?
2. Are there any restrictions on the number of users?
3. What are the support options available with this license?
4. Can the license be transferred if our company changes ownership?
5. Are there any additional fees for updates or upgrades?

Your assistance in providing clarity on these questions would be greatly appreciated. Thank you for your attention to this matter, and I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Your Phone Number]

[Your Email Address]