

Software Licensing Information Request

[Your Name]
[Your Title]
[Your Company]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient Title]
[Recipient Company]
[Recipient Address]
[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. I am writing to request detailed information regarding the software licensing agreements for [specific software name] that your company offers.

Specifically, I would appreciate information on the following:

- Types of licenses available
- Licensing fees and payment terms
- License duration and renewal options
- Support and maintenance options
- Any restrictions or limitations on use

This information will be valuable in helping us make an informed decision regarding our software needs. Please feel free to get in touch with me if you need any additional details about our request.

Thank you for your assistance. I look forward to your prompt response.

Sincerely,

[Your Name]
[Your Title]