

Inquiry Regarding Software License Agreement

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

To,

[Recipient's Name]

[Recipient's Title]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to inquire about the current software license agreement that we have with [Company Name]. Specifically, I would like to clarify [insert specific questions or concerns regarding the license agreement].

Additionally, I would appreciate it if you could provide information on [any other relevant details you require].

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]