

Inquiry About Credit Limit Policy

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to formally inquire about the credit limit policies enforced by [Company's Name]. As a prospective customer, I am keen to understand the criteria and application process involved in determining credit limits for new accounts.

Additionally, I would appreciate any information regarding how frequently these limits are reviewed and the factors that may influence any adjustments in the limits over time.

Thank you for your time and assistance. I look forward to your prompt response.

Sincerely,

[Your Name]