

# Request for Collaboration

Date: [Insert Date]

[Local Government Official's Name]

[Local Government's Address]

[City, State, Zip Code]

Dear [Local Government Official's Name],

We hope this letter finds you well. We are writing on behalf of [Your Organization/Community Group Name], a community initiative dedicated to [brief description of your mission or goal]. As we strive to enhance the quality of life in our community, we recognize the importance of collaboration with local government and value your support in this endeavor.

We are currently working on [briefly describe the initiative or project], and we believe that with your partnership, we can achieve significant progress and benefit our community as a whole. This initiative aims to [describe the goals and expected outcomes].

We would greatly appreciate the opportunity to discuss this initiative with you and explore how we can collaborate effectively. We are confident that together we can make a substantial positive impact.

Please let us know your availability for a meeting at your earliest convenience. Thank you for considering this collaboration, and we look forward to the possibility of working together.

Sincerely,

[Your Name]

[Your Position]

[Your Organization/Community Group Name]

[Your Contact Information]