

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Scholarship Committee's Name]

[University/Organization Name]

[University Address]

[City, State, Zip Code]

Dear [Scholarship Committee's Name],

I am writing to inquire about scholarship opportunities available for undergraduate programs at [University Name]. I am a prospective student aiming to pursue a degree in [Your Intended Major], and I would like to understand the options available to assist with financing my education.

Could you please provide information on any scholarship programs, eligibility criteria, application processes, and deadlines? I am particularly interested in scholarships that support [specific interests or criteria, if any].

Thank you for your time and assistance. I look forward to your response.

Sincerely,

[Your Name]