

Scholarship Inquiry for Academic Excellence Recognition

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Scholarship Committee Name]

[Institution/Organization Name]

[Institution Address]

[City, State, Zip Code]

Dear [Scholarship Committee Name/Committee Members],

I hope this letter finds you well. My name is [Your Name], and I am currently a [Your Year, e.g., junior] at [Your School/University], majoring in [Your Major]. I am writing to inquire about any available scholarships for which I may qualify, specifically those recognizing academic excellence.

Throughout my academic journey, I have maintained a GPA of [Your GPA] and have been actively involved in [mention relevant extracurricular activities, volunteer work, or leadership roles]. I believe my dedication to my studies and my commitment to [mention any relevant field or community service] align well with the values of your esteemed scholarship program.

I would appreciate any information regarding the scholarship application process, eligibility criteria, and deadlines. Additionally, if there are any specific documents or recommendations required, kindly let me know.

Thank you for considering my inquiry. I look forward to your response and hope to contribute to the mission of [Institution/Organization Name] in the near future.

Sincerely,

[Your Name]