

Investigation Appeal for Lost Delivery

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Recipient's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally appeal the investigation regarding the lost delivery associated with my order number [Insert Order Number], placed on [Insert Order Date]. Despite my previous inquiries, I have yet to receive a satisfactory resolution.

The package was scheduled for delivery on [Insert Expected Delivery Date], but it has not arrived. I have checked with the carrier and they have confirmed that they cannot locate my parcel.

As a loyal customer, I kindly request that you initiate a thorough investigation into this matter. I believe that my order is still recoverable or that compensation is warranted due to the inconvenience caused.

I appreciate your attention to this issue and look forward to your prompt response.

Thank you for your assistance.

Sincerely,

[Your Name]