

Dear [Interviewer's Name],

I hope this message finds you well. I am writing to kindly request an update regarding the timing of my upcoming interview for the [Position Title] position, originally scheduled for [Original Date/Time].

Due to [brief reason, if necessary], I wanted to check if there have been any changes to the schedule or if further details are available. I appreciate your understanding and flexibility.

Thank you for your time, and I look forward to your response.

Best regards,
[Your Name]
[Your Phone Number]
[Your Email Address]