

# Rental Policy Inquiry

Date: [Insert Date]

To: [Landlord's Name]

[Landlord's Address]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to inquire about the rental policy for my current lease at [Property Address]. Specifically, I have some questions regarding [specific policy or issue, e.g., pet policy, late fees, maintenance responsibilities].

Could you please provide clarification on the following points?

- [Question 1]
- [Question 2]
- [Question 3]

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Contact Information]