

Letter of Interest for Internship Opportunity

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Recipient's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express my interest in the internship opportunity at [Company's Name] as advertised on [where you found the internship]. I am currently a [Your Major] student at [Your University] and am eager to gain hands-on experience in [specific field/industry].

I am particularly drawn to [Company's Name] because [briefly explain why you are interested in the company or its projects]. I believe that my skills in [mention relevant skills] will allow me to contribute effectively to your team.

I would appreciate the opportunity to discuss this internship further and am looking forward to your response. Thank you for considering my application.

Sincerely,

[Your Name]