

# Expression of Interest for Internship

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Recipient Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to express my interest in an internship opportunity at [Company Name]. I am currently a [Your Year, e.g., sophomore, junior] studying [Your Major] at [Your University]. I am eager to gain practical experience and further develop my skills in [Industry/Field of Interest].

I am enthusiastic about the possibility of contributing to your company while gaining valuable insights and hands-on experience. I look forward to the opportunity to discuss how my skills and interests align with the needs of your organization. Thank you for considering my application.

Sincerely,

[Your Name]