

# Subject: Inquiry Regarding Billing Discrepancies

Dear Customer Service Team,

I hope this message finds you well. I am writing to bring to your attention some discrepancies I have noticed in my recent billing statements for my subscription service.

Account Name: [Your Name]

Account Number: [Your Account Number]

Subscription Type: [Your Subscription Type]

Upon reviewing my statements for the last few months, I have observed the following discrepancies:

- [Month/Date]: Charged [Amount], expected [Expected Amount]
- [Month/Date]: Charged [Amount], expected [Expected Amount]

I kindly request your assistance in resolving these issues at your earliest convenience. Please let me know if you require any further information to assist with this matter.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Contact Information]