

Dear [Event Organizer's Name],

I hope this message finds you well. I am writing to inquire about the status of my refund for the event ticket purchased for [Event Name] on [Purchase Date]. My order number is [Order Number].

I understand that refunds can take some time to process, but I would appreciate any updates you can provide regarding the status of my request. I look forward to hearing back from you soon.

Thank you for your assistance.

Sincerely,

[Your Name]

[Your Contact Information]