

# Property Management Services Request

Date: [Insert Date]

To: [Property Management Company Name]

Address: [Property Management Company Address]

Dear [Property Manager's Name],

I hope this message finds you well. I am writing to request your property management services for my property located at [Property Address]. I am seeking professional assistance in managing the following aspects:

- Tenant screening and leasing
- Property maintenance and repairs
- Rent collection and financial reporting
- Compliance with local laws and regulations

Please provide information regarding your services, fees, and any contracts necessary to proceed. I look forward to your prompt response.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Address]

[Your Phone Number]

[Your Email Address]