

# Response to Business Inquiry

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Company]

[Recipient's Address]

Dear [Recipient's Name],

Thank you for your inquiry regarding our pricing. We appreciate your interest in our products/services.

In response to your question about pricing clarification, please find below the details:

- Product/Service Name: [Insert Product/Service Name]
- Base Price: [Insert Base Price]
- Discounts Available: [Insert Details of Discounts]
- Shipping/Handling Charges: [Insert Charges if Applicable]
- Total Estimated Cost: [Insert Total Cost]

If you have any further questions or require additional information, please do not hesitate to reach out.

Thank you for considering us for your needs. We look forward to the opportunity to work together.

Best regards,

[Your Name]

[Your Position]

[Your Company]

[Your Phone Number]

[Your Email Address]