

# Mutual Consent Agreement Initiation Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Initiation of Mutual Consent Agreement

I hope this letter finds you well. I am writing to formally initiate a mutual consent agreement between us regarding [brief description of the subject matter].

We believe that a mutual agreement will allow us to address our common interests effectively and establish a clear understanding moving forward. I propose that we schedule a meeting to discuss the terms and conditions that will govern our agreement.

Please let me know your availability for a meeting at your earliest convenience. I am looking forward to working collaboratively with you to finalize this agreement.

Thank you for your attention to this matter. I anticipate your prompt response.

Sincerely,

[Your Name]

[Your Title/Position, if applicable]