

Evacuation Agreement Terms Clarification

Date: [Insert Date]

[Recipient Name]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

We are writing to clarify the terms of the evacuation agreement dated [Insert Date of Agreement]. We aim to ensure that both parties have a clear understanding of the expectations and responsibilities outlined in the agreement.

Key Terms of the Agreement

- **Evacuation Procedures:** [Detail the evacuation procedures]
- **Notification:** [Explain how and when notifications will be made]
- **Responsibilities:** [Outline the responsibilities of both parties]
- **Property Protection:** [Clarify how property will be protected during evacuation]
- **Timeline:** [State the expected timeline for evacuation]

If there are any additional questions or if further clarification is needed, please do not hesitate to reach out at [Your Contact Information]. We appreciate your cooperation in this matter.

Sincerely,

[Your Name]

[Your Position]

[Your Company/Organization]

[Your Contact Information]