

Emergency Contact Details for Evacuation

Date: [Insert Date]

To Whom It May Concern,

This letter serves to provide my emergency contact details in case of an evacuation situation. Please find the necessary information outlined below:

Personal Information

Name: [Your Full Name]

Address: [Your Full Address]

Phone Number: [Your Phone Number]

Email: [Your Email Address]

Emergency Contacts

Primary Contact:

Name: [Primary Contact's Name]

Relationship: [Relationship to You]

Phone Number: [Primary Contact's Phone Number]

Address: [Primary Contact's Address]

Secondary Contact:

Name: [Secondary Contact's Name]

Relationship: [Relationship to You]

Phone Number: [Secondary Contact's Phone Number]

Address: [Secondary Contact's Address]

If you need to reach me or my emergency contacts during an evacuation, please use the information provided above.

Thank you.

Sincerely,

[Your Name]